



Outreach Services Policy (formerly Mobile Library Policy)

Reviewed and approved May 24, 2022

Outreach Services provides library materials, programming and services to those who have difficulty accessing the library buildings. Outreach Services brings the library to the community through the Mobile Library and staff providing homebound visits, nursing home/institutional visits, school visits, off-site programming and participation in community events. Due to the variety of needs for library outreach services, priorities of service and resource allocation are established in the Outreach Services Procedures document.

Outreach Service only operates as an extension of LPLD. All policies that govern LPLD govern Outreach; employees engaged in Outreach Services represent LPLD and are subject to the same standards. Outreach Services follows Outreach Services Procedures.

Mobile Library Service

The Mobile Library (bookmobile) provides library service to those who have difficulty accessing library facilities and to offer library services to outlying regions of the LPLD service area. In addition to providing library materials for borrowing, the Mobile Library may offer other services such as programs, reference help, technology assistance, and readers' advisory. Mobile Library stops are intended to provide the whole 'library experience' as well as resources to patrons.

Other Outreach Services

Library services offered outside of the permanent locations are considered outreach and any designated staff or volunteer who provides this service is contributing to Outreach Services, whether that is their primary work location or not. The Outreach Manager will coordinate and supervise all outreach *services* but not necessarily all outreach *contributors*.

Attested by _____
(Secretary)