



Exhibit & Display Policy

Reviewed and Approved May 23, 2023

The Lawrenceburg Public Library District offers space in display cases, bulletin boards, and when appropriate, in other areas of the libraries for exhibit and display of educational, artistic, and cultural materials. Priority is given to exhibits and displays that promote interest in the use of books, library materials and resources, or that share information about local arts and cultural groups. Exhibits and displays that are commercial in nature are not permitted.

Guidelines for Displays

- Organizations or individuals interested in using any space should submit a request at least two months in advance for approval by the Library Director or Branch Manager
- A group or individual may reserve space once per year in each library building. Additional exhibits and displays may be approved at the discretion of the Library Director or Branch Manager
- LPLD retains the right to reserve space for use in promoting its own materials, activities, and events
- Items displayed may not include price tags or information regarding purchase
 - Exception: The Southeast Indiana Art Guild fall show hosted annually at the Lawrenceburg Public Library
- Items must be removed from display spaces as scheduled. Failure to do so in a timely fashion may result in disposal of items
- LPLD assumes no responsibility in the event of loss, theft, or damage of materials
- LPLD may reject any exhibit or display that does not fit with the mission of the library or that is not organized and attractively presented
- Use of library space does not indicate any endorsement by LPLD of topics, events, viewpoints, or services on display

Guidelines for Bulletin Board Use

- Postings may only be added to or removed from bulletin boards by library staff
 - Any posting added without permission will be removed without notice
- Announcements from governmental or local community organizations are permitted
- Materials soliciting for or against a political candidate or issue are not permitted
- Event announcements may be posted up to one month prior to event date depending on availability of space
- Ongoing events may be posted for up to six months depending on availability of space
- Use of a bulletin board does not indicate any endorsement by LPLD of topics, events, viewpoints, or services on display