



Lawrenceburg Public Library District

Our Mission

To provide our community with equal access to resources - for life.

Assignment Alert Form



Teachers are encouraged to alert us of upcoming assignments and projects. This form is a simple way of letting the Youth Services staff know about upcoming assignments so we can be prepared to help students when they visit the Library. By having advanced notice, we can reserve books on a subject and be fully prepared to lend a hand. Please fax, mail, or drop this form off at the Lawrenceburg Public Library at least two weeks prior to the assignment being given.

Lawrenceburg Public Library
150 Mary Street
Lawrenceburg, IN 47025

Phone: 812-537-2775 ext. 7-1123
Fax: 812-537-2810
Email: jlmaples@lpld.lib.in.us

Teacher name: _____ Today's Date _____

Email: _____ Phone: _____

School: _____

Subject Area: _____ Grade Level: _____ Class size: _____

Date assignment given: _____ Due date: _____

Number of resources students must use: _____

Types of resources students may use (check all that apply):

- Books Encyclopedias Online databases (Inspire, etc) Internet
- Magazines Other: _____

Are there restrictions or requirements on the types of materials that may be used? (e.g., 2 books, no websites)

Can you suggest any resources that might be useful? _____

Assignment description: _____

Additional comments: _____
