



Community Profiles Policy

Community Connection Service

September 27, 2016

In order to more fully serve the information needs of our community, Lawrenceburg Public Library District (LPLD) provides *Polaris (ILS) Community Profiles* database as a pathfinder to resources available in the local community. Through this service, the community has greater access to resources in the area.

Through collaboration and information sharing, both LPLD and community organizations have the opportunity to expand their reach. For the public, *Community Profiles* database will be called *Community Connections* service to better describe its use. It is intended primarily for use with organizations and groups that provide programs and functions that fulfill the mission and further the goals of the Library District. The purpose of this policy is to facilitate implementation, to maximize use, and to ensure standards are maintained for the *Community Connections* service.

Who Participates from the Community:

- Organizations and groups engaged in educational, cultural, intellectual or charitable activities of interest and/or benefit to the community.

What participants do:

- Fill out a simple application
- Assign at least one individual to be the contact person for more information
- Update annually
- Link library to your website or otherwise collaborate with LPLD

What the Library Does:

- Creates profile in database of organization based on application and follow-up
- Makes profile available on website
- Makes profiles searchable using keywords

Limitations:

- No products, services, or membership fees may be advertised, solicited, or sold. However, participating organizations may link back to their own website where they engage in such activity.
- LPLD reserves the right to deny access to, or remove the profile of participants who do not comply/fulfill the terms of the agreement or whose activities are not in keeping with the spirit of the *Community Connections* service.
- Inclusion in the *Community Profiles* database does not imply approval or endorsement of LPLD

Adopted by the Board of Trustees
September 27, 2016

Attested _____, Secretary